



CERTIFICATE TRANSFER INSTRUCTIONS FORM
Cost Basis Information

Please be as specific and thorough as possible when completing this form. Laws have changed and all of this information is required as of January 1, 2011. If the information is not provided, the transfer request will be REJECTED

Name of Public Company Issue _____

CUSIP Number _____

*If shares are held in certificate form and are to continue in certificated form, please list all certificates being presented. If the registration will change in any way, you must provide a signed and medallion guaranteed stock power for each certificate. You **must** also include all acquisition dates and tax lots that comprise the positions being transferred for each certificate presented. If transferor does not specify which lots are to be transferred to whom, the FIFO method or equal divisions may be used by the transfer agent. In the case of inheritance transfers, shares will be equally divided among recipients unless otherwise instructed by estate representative. If no cost basis is provided, transfer is assumed to be a gift and fair market value will be reported in accompanying statements. Transfer agent is required, by law, to maintain, manage, and pass through cost basis information to all "applicable persons", under Cost Basis Reporting, signed into law through the Emergency Economic Stabilization Act of 2008.*

Total Shares being transferred: _____ Are these shares a gift? Yes No (circle one)

Certificate # _____ Total Shares in this Certificate: _____

Full Registration of New Owner(s) _____

Full Physical Address of New Owner(s) _____

Phone Number _____

SSN of Each New Owner _____

This certificate is made up of the following tax lots:

of shares _____ were acquired on (date) _____ cost per share \$ _____

of shares _____ were acquired on (date) _____ cost per share \$ _____

of shares _____ were acquired on (date) _____ cost per share \$ _____

of shares _____ were acquired on (date) _____ cost per share \$ _____

(If there are more than four tax lots to transfer, please attach an addendum with the required information.)

Signature of Current Shareholder

Date

Phone Number

10/15/2014

3200 Cherry Creek Drive South, Suite 430 Denver, Colorado 80209 (303) 282-4800 Fax (303) 282-5800
www.corporatestock.com